

**Written statement of a non-key decision**  
**Marches Enterprise Joint Committee**

<b>Title</b>	<b>LEP Governance and Transparency Paper</b>
Decision maker	Marches Enterprise Joint Committee Information about Marches Enterprise Joint Committee, including the names of the members, can be found here: <a href="http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=873">http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=873</a>
Date of decision	21 February 2018
Report exemption class	Open
Purpose	To provide an update on LEP governance in relation to the Ministry of Housing, Communities and Local Government “Review of LEP Governance and Transparency Report” and to adopt a confidential reporting procedure, whistleblowing policy and a new template for the register of interests.
<b>Decision</b>	<b>THAT:</b>  <ul style="list-style-type: none"> <li>(a) the ‘Confidential Reporting Procedure’ at appendix 1 and ‘Whistleblowing Policy’ at appendix 2 be adopted with immediate effect;</li> <li>(b) the national template for ‘Registers of Interest’ at appendix 3 be adopted for implementation with immediate effect;</li> <li>(c) the existing Marches LEP Code of Conduct be amended to reflect its application to LEP staff; and</li> <li>(d) authority be delegated to the LEP director in consultation with the LEP Board to implement, if required, the publication of LEP Board agendas, meeting papers and decisions.</li> </ul>
Reason for the decision	As set out in the report. Documents relating to this decision are available at <a href="http://councillors.herefordshire.gov.uk/mgIssueHistoryHome.aspx?IId=50025350">http://councillors.herefordshire.gov.uk/mgIssueHistoryHome.aspx?IId=50025350</a>
Options considered	<ol style="list-style-type: none"> <li>1. It is open to the committee to adopt alternative policies and procedures to the templates provided. In doing so regard must be had to ensuring compliance with the requirements of the Government’s assurance framework and guidance for LEPs.</li> <li>2. The requirements of the guidance regarding publication of</li> </ol>

	boards making decisions about public money could be applied to the Marches LEP Board in the interests of transparency.
Declarations of interest (see ▪ below)	
Call-in expiry date (decisions are not subject to call-in where special urgency provisions apply)	Herefordshire Council: 27 February 2018 Telford & Wrekin Council: [Call in expiry date above, minus one working day, i.e. three working days] Shropshire Council: [Call in expiry date above, plus one working day, i.e. five working days]

Councillor: .....	Date 21 February 2018
Councillor AW Johnson, Chairman of the Marches Enterprise Joint Committee	

- a record of any conflict of interest declared by any executive member who is consulted by the member which relates to the decision;
- and
- in respect of any declared conflict of interest, a note of dispensation granted by the relevant local authority's head of paid service.